



**Sanilac Intermediate Board of Education  
Regular Meeting August 21, 2023**

Amy Dumaw, Treasurer, called the regular meeting of the Sanilac Intermediate School District Board of Education to order August 21, 2023 at 5:55 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Amy Dumaw, Shawna Lentner, Carolyn Stoutenburg and Jill Prouse. Absent: Paul Burgess, Louise Blasius and Mike Kiley. Also present: Duane Lange, Renee Jansen, Gail Denton and Julie Orchard.

II. Amy Dumaw, Treasurer, welcomed guests.

Amy Dumaw, Treasurer, asked for any request to speak to the SISD Board.

**Public Comment:** None

III. Moved by Stoutenburg; supported by Lentner approve the consent agenda as presented.

A. Review and Consideration of Agenda: Approved the Agenda as amended

B. Consideration of Minutes: Approved minutes from: Organizational Meeting – July 17, 2023  
Regular Meeting – July 17, 2023

C. Consideration of Monthly Bills: Approved payment of monthly bills as follows:

General Education	\$627,297.41
Special Education	\$719,416.70
Career-Technical Preparation	\$452,070.05
Special Revenue Funds	<u>\$1,739.00</u>
Total	\$1,800,523.16

D. Consideration of Monthly Budget Report: Approved.

E. Resignation of Staff:

- The Sanilac ISD Board of Education accepted the resignation of Dana Down as School Social Worker.
- The Sanilac ISD Board of Education accepted the resignation of Amanda Burgess as Special Education Instructional Support Technician at Maple Valley.
- The Sanilac ISD Board of Education accepted the resignation of Laura Rhode as Special Education Instructional Support Technician.
- The Sanilac ISD Board of Education accepted the resignation of Roxanne Welsh as Special Education Instructional Support Technician.

Motion carried (4-0).

IV. Action Items

A. **Baja Field Trip – Engineering and Design**

Moved by Lentner; supported by Stoutenburg to approve the Engineer and Design Baja Team to compete at the SAE Ohio National Competition this year. The event takes place September 6-10. Approximately 12 students will attend. The estimated cost of this trip is \$6,405.51. Funding for this trip would come from Student Payment (\$3,025.00), Program Budget (\$200.00) and CTSO Advisor Budget (\$3,180.51). Motion carried (4-0).

B. **Special Education Update**

The Sanilac ISD Board of Education approved to hire the following individuals.

- Moved by Stoutenburg; supported by Lentner to hire Courtney Reynolds as an IST split between the ETP (Elementary Transition Program) and ITP (Intermediate Transition Program) Programs. Motion carried (4-0).

- Moved by Prouse; supported by Lentner to hire Danielle Watson as a Floating Teacher Sub and Floating IST Sub/Bus Aide. Motion carried (4-0).
- Moved by Lentner; supported by Stoutenburg to hire Sandra Hooper as an IST for the Severely Cognitive Program. Motion carried (4-0).
- Moved by Stoutenburg; supported by Prouse to hire Cheryl O'Mara as School Social Worker. Motion carried (4-0).

**C. Approval of Student Handbooks (2023-24 School Year)**

Moved by Stoutenburg; supported by Lentner to approve the Student Handbooks for the 2023-2024 School Year as presented. Motion carried (4-0).

**D. Approval of Course Offerings for the 2023-24 School Year**

Moved by Lentner; supported by Stoutenburg to approve Course Offerings for the 2023-2024 School Year as presented. Motion carried (4-0).

**V. Administrative Reports:**

Duane Lange, Superintendent, presented his Administrative Report.

- Fall REMC Meeting is scheduled for Wednesday, October 11<sup>th</sup> at 5:00 p.m. at Cass City.
- Presented an update on the TRAILS Program funding.
- Presented the Board with 2023-2024 Meeting Dates, School Board Contact Information and Board Terms.

Renee Jansen, Special Education Director, presented her Administrative Report.

- CPR Training took place for staff.
- SISD Special Education Open House at Maple Valley will be held August 23<sup>rd</sup> from 5:00 – 6:30 p.m.
- Staff will be CPI Trained this week.

**VI. Local Board Reports:** The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

**VII.** Amy Dumaw, Treasurer, adjourned the meeting at 6:36 p.m.

The next regular meeting will be held on **Monday, September 18, 2023 at 6:00 p.m.** at the Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Carolyn Stoutenburg, SISD Board Secretary